

**OFFICE OF THE MUNICIPAL COUNCILLORS**  
**English Bazar Municipality, Malda**

Employment Notice No.001/AMRUT/15

dated the 18<sup>th</sup> day of December, 2015

Application in the "Prescribed Format" is invited from the eligible candidates for purely contractual engagement of different Specialist/ Experts for the following posts under Atal Mission for Rejuvenation and Urban Transformation (AMRUT) for One year along with the provision of subsequent renewal after every one year based on satisfactory performance appraisal under AMRUT under English Bazar Municipality, Malda.

Sl No.	Name of the Post	Qualification/Experience/Remuneration
1	Urban Planner	<p><b>a).No of Post-----One</b></p> <p><b>b) Educational Qualification:-</b>Post Graduate degree in Planning / Social Science/Architecture/Civil Engineering having specialization / paper in urban Development or Planning or environment related subjects.</p> <p><b>C) Experience:</b> Urban Planner / Management Expert, with strong background in Project Management with 3-5 yrs in a managerial position.</p> <ul style="list-style-type: none"> <li>• Experience in working with Urban Development Programmes</li> <li>• Experience in Urban Reforms and Capacity Building Programmes for ULBs.</li> </ul>
2	Urban Infrastructure Specialist	<p><b>a).No of Post-----One</b></p> <p><b>b) Educational Qualification:-</b> Graduate Engineer from recognized university. Have a broad range of experience in Urban Infrastructure and a strong background in public health engineering, especially water supply and sanitation.</p> <p><b>C) Experience: Have at least</b> 3-5 years of experience in designing and managing municipal infrastructure projects.</p> <p><b>d) Other Qualification:-</b>Be very familiar with the laws and procedures of the Indian Municipal Environment.</p>

**Terms and conditions are noted below:-**

1. The upper age limit of the Specialist/Experts to be engaged in CMMC will be 40 years as on 01-04-2015.
2. Contractual Monthly Remuneration for each Post will be Rs.-50,000/- only.
3. Candidates must furnish the self-attested photo copies of all testimonial and certificates issued by the competent authority along with application.
4. Candidates should apply in the prescribed Application Form to be downloaded from the website in A4 size paper only.
5. Candidates should enclose self-attested photocopy of the age proof certificate with the application.
6. Self-attested recent passport size photo to be pasted on the Application Form and the name of Post for which applied must be mentioned on the cover of the application and top of the application from as "Application for the Post of.....under AMRUT.

7. Candidates should also enclose two self-addressed envelope (**duly pasting of postage stamp of Rs.40/ on each**).
8. Application should **reach to the Chairman, English Bazar Municipality, N.S. Road, PO & Dist.-Malda, and Pin 732101, West Bengal by 08-01-2016 up to 4 pm through Speed Post Only. No other mode is acceptable.**
9. Candidates are requested to view the Website of Municipal Affairs Department ([www.wbdma.gov.in](http://www.wbdma.gov.in)) and of CMU ([www.changekolkata.org](http://www.changekolkata.org)) and also Englishbazar Municipality ([www.englishbazarmunicipality.com](http://www.englishbazarmunicipality.com)).
10. **Last Date of Submission of Application is 08-01-2016 up to 4 pm by SPEED POST ONLY.**

**Sd/-  
Chairman  
CLSC of AMRUT  
English Bazar Municipality**



**(b).** Permanent address in CAPITAL LETTERS (leave one space between the two words)


**8).** Contact Number (Mobile No)

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a) Residence Contact No

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b) E-mail id.....

**9).** Academic Qualification:

Sl No.	School/Board/University/Institution	Examination passed	Year of passing	Duration	Total Marks	Marks obtained	% of Marks

**10)** Additional Qualification (if any):

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**11)** Present Occupation (If any):

a. Designation.....

b. Name & Address of Employer/ Organisation.....

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**12). Experience:**

Sl. No.	Name of the employer / Organization	Name of the Post	Experience		Whether the job is Permanent/ Contractual	Nature of Work done	Experience Certificate Enclosed (Y /N)
			Year	Months			

**13) Language Known:**

Language	Reading	Writing	Speaking

**14). Check List of documents should be enclosed (put Tick mark in the Box)**

Sl. No.	Documents	Yes	No.	No of Documents enclosed (Photocopies)
1	Proof of age			
2	Proof of academic qualification			
3	Proof of working experiences			
4	Copies of recent Passport Size Photographs			
5	No Objection from present employer			
6	Proof in support of category			

**Declaration:**

I hereby declare that I have carefully read the conditions of eligibility mentioned in the advertisement. These conditions are acceptable to me and I fulfil these conditions. The details mentioned in the Application are true and I shall furnish the necessary documents/Certificates in original whenever required.

If any information/details found to be incorrect/false at any stage of the selection process or if any fact found to have been concealed by me or detected even after the appointment, my services may be terminated.

Date:

Place

.....  
**Full Signature of the Candidate**